



2025 Spring Semester Admission Guideline for International students [Undergraduate Program only]

Third round shall be for only International students residing in South Korea.



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2025 Spring Semester Admission Guidelines

1 Admission Schedule (Second Round)

Substance	Schedule	Remarks
Submission of Application Materials	2024. Dec. 13.(Fri) ~ 2024. Dec. 18(Wed) 17:00PM	<ul style="list-style-type: none"> visit in person or by post address: International Affairs Office, Daejin University (3rd floor professor's Center building) 1007 Hoguk-ro, Pocheon-si, Gyeonggi-do 11159 Republic of Korea [Phone] +82-31-539-2404/2402 [FAX] +82-31-539-2405
Document Review	2024. Dec. 21.(Sat) (expected)	<ul style="list-style-type: none"> In principle, All the evaluation shall be carried out only through Document Screening and Interview (100 scores in total), if it is difficult to make assessment, other option may apply.
Interview	2024. Dec. 22.(Sun) ~	<ul style="list-style-type: none"> subject to change according to circumstances (it will be notified individually)
Announcement of Acceptance	2024. Dec. 25.(Wed) 15:00PM (expected)	<ul style="list-style-type: none"> Office of Admission or International Education will announce individually
Tuition Payment	2024. Dec. 26.(Thu) ~ 2025. Jan. 02(Thu) 15:00 PM	<ul style="list-style-type: none"> Payment Method: Refer to the page 7 "Announcement of Successful Candidate and Registration Part" in this application guide For Overseas Remittance and Issuance of the Certificate of Admission (Inquiry to Int'l Education Team)
Issuing COA Certificate of Admission	2024. Dec. 29(Sun) ~ 2025. Jan. 03(Fri)	<ul style="list-style-type: none"> The International Affairs and Education team shall issue Certificate of admission for the successful candidates only

※ The above schedule may change based on current circumstances.

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Colleges and Departments

A. Freshmen

College	Department (Division)/ Major	Quota
Daeson Studies	Dept. of Daesoon Studies	Applicants shall be selected without limitations
Humanities and Arts	Dept. of English Language and literature Dept. of History and Culture Contents Dept. of Creative Writing Dept. of Art, Game, Webtoon Graphic (Major in Fine Art / Webtoon Game Graphic) Division of Visual Design Dept. of Industrial Design Dept. of Theater and Cinema Division of Visual Arts Dept. of Practical Music	
Global Industry and Trade	Dept. of Global Economics, Dept. of Business Administration, Dept. of International Trade and Management, Division of International Studies (Major in Japanese, Chinese Studies)	
Public Human Resources	Dept. of Law and Public Service, Dept. of Public Administration and Information, Dept. of Social Welfare and Child Studies (Major in social welfare and major child psychology education) Dept. of Media and Communication, Dept. of Library and Information Science	
Health Sciences	Dept. of Bio Health Care (Major in Medical Life Science and Major in Eco - Applied Chemistry) Dept. of Sports and Health Sciences Dept. of Food Science and Nutrition Dept. of Health Management	
IT Convergence	Dept. of IT Convergence (Major in Smart Mobility, Computer Engineering, and AI Big Data) Dept. of Electronic Engineering Dept. of Mechanical Engineering Dept. of Smart Convergence Security	
Engineering	Dept. of Energy Engineering (Major in Electrical Engineering / Chemical Engineering) Dept. of Advanced Materials Science and Engineering Dept. of Industrial and Management Engineering Dept. of Architectural Engineering (Major in Architectural Engineering, Architecture) Dept. of Smart Construction and Environmental Engineering (Major in Civil Engineering, Smart City, Environmental Energy Engineering)	
International Cooperation	Dept. of Korean Studies Dept. of International Business	

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Qualifications for the Application

A. Application Qualification and Academic Requirement

- 1) Freshman : Applicant, who graduated high school (or expecting to graduate), meets the following qualifications

Category	Qualification	Standards for the Period of Attendance
Applicant whose both parents are foreigners	Applicant whose both parents are foreigners	▶ Who Attended Elementary, Middle and High school (12 years in total) in Korea or a foreign country

- 2) (New /Transfer) parents and applicants who have multiple nationals (dual nationality) and those who acquired foreign nationality after birth shall be regarded as foreigners.

B. Qualification for Korean Proficiency (for both New and Transfer Students)

- 1) Those who hold a transcript of the National Institute for International Education's Test of Proficiency in Korean (TOPIK) level 3 or higher (however, level 1 or higher in the arts and physical education field) or a certificate of completion of intermediate level 1 or higher from Sejong Institute.
- ※ Applicants who do not have a Korean Language Proficiency Test level 3 or higher (level 1 or higher in arts and physical education) or Sejong Institute Intermediate 1 certificate can apply, but if the above documents are not submitted alongside with other materials, they will be disqualified.
- 2) Sejong Institute intermediate level 1 or higher (**within 2 years**)
- ※ In case of the qualifications for applying for Korean language proficiency in paragraph 2) in order to graduate foreign students must submit TOPIK level 4 [However, level 3 or higher in the arts and physical education field] before graduation to be able to graduate.

C. Qualification for English Proficiency (for both New and Transfer Students)

- 1) TOEFL 530 (CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600 scores (NEW TEPS 326) or higher (**VALID**)
- 2) Students with nationality from countries where English is their native language or official language can enroll without being subject to the English proficiency test criteria by providing proof of completion of secondary or higher education (graduation certificate, etc.) In this case, it is recognized only if the completed curriculum is an English course.
- 3) The list of the countries that uses English as their native language or official language, their information provided on the website of the Ministry of Foreign Affairs of the Republic of Korea.
- ※ It is applicable for only Department of International Business and the Department of Korean Studies

D. Graduation Requirements

- 1) International students must obtain level 4 in the Test of Proficiency in Korean (TOPIK) before graduation (however, level 3 or higher in the arts and physical education field) or pass the equivalent Korean language proficiency test conducted by College of International Cooperation to graduate.
 - ※ In case English proficiency expired before graduation, students must take another certificate for graduation requirement such as IELTS must be 6.0 band as a graduation requirement.

4 Standards for Application Qualification

- 1) General Equivalency Diploma (GED), Home-schooling, Cyber Learning or etc shall not be recognized.
- 2) Recognition of Academic year from different school system shall be settled in relation to the Korean School system
- 3) Other cases not specified in this Application Guideline shall be settled by the Committee for University Admission Management
 - ※ Expired Language proficiency certificates are not recognized

5 Screening Process or Document Review

A. Admission Factors and Proportion

Application Unit	Admission Factors		Notes
	Stage 1	Stage 2	
College of Daesoon Studies College of Humanities and Arts College of Global Industry and Trade College of Public Human Resources College of Health Sciences College of IT Convergence College of Engineering College of International Cooperation	Document screening (Eligibility for application)	Interview (100%)	In principle, Document Screening and Interview will be reflected 100% in the student selection process. if the above criteria is difficult to assess applicants, the separately decided method will be applied.

B. Documents Screening : Evaluating Eligibility for Application

C. Interview

1) Methods of the Interview Assessment

- a) Based on Self-introduction, Study plan, Transcripts of the highest level of school (high school or previous college) and etc, Questions are made to assess Applicant's potential academic capability of studying university-level without difficulty
- b) In case where applicants reside overseas, interview by video-call can be replaced.
- c) Two or more interviewers shall mark and score applicant's academic capability.

2) Methods Interview Contents

Sector	Category	Time	Assessment Contents
General knowledge	Motivation, future goals, and etc.	5 to 10 min	Assessing Korean language ability, English, ability to study the major, comprehensive thinking skill, and etc.
Major knowledge	Study plan, areas of interest, and etc.		

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Selection Process

- A. Successful candidate shall be selected after comprehensive assessment of the academic ability and Korean language or English proficiency
- B. Applicant who does not meet qualifications, does not submit required documents or scored less than 40 scores by the interviewers will be disqualified
- C. If applicant is considered inappropriate due to a lack of academic ability or financial condition, applicant may not be selected
- D. Applicant whose score for application is considered having difficulty in studying may not be selected
- E. Additional admitted applicants can be selected, unless successful candidates make a registration
- F. Successful Candidate qualifies for being a freshman or transfer student only after paying tuition. if payment of tuition is not made, the qualification will be no longer valid

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Required Documents for the Submission

Requirements	Detail	Freshman	Transfer Student
Application form	Form 1	●	●
Photo (3×4cm)	One(1) taken within 6 months	●	●
Personal Statement and Study Plan	Form 2 and 3 (write in Korean or English)	●	●
Graduation Certificate of High school (or expected graduation)	One copy with “Apostille Certificate” or “Consular Certificate” * Applicant who graduated High school from China may submit the High school Graduation Certificate (in English) issued by Chinese Diploma Verification Institution from the website below instead of “Consular Certificate” - 教育部学位与研究生教育发展中心(http://www.cdgc.edu.cn)	●	○
Transcript of High school	* Refer to the page 12 for the method to identify Consular Certificate for Chinese students		
Graduation(Enrollment) Certificate of Undergraduate School	One copy with “Apostille Certificate” or “Consular Certificate” * Applicant who graduated from undergraduate school from China MUST submit the Credential Report (in English) issued by Chinese Diploma Verification Institution from the website below instead of “Consular Certificate.” - 教育部学位与研究生教育发展中心(http://www.cdgc.edu.cn) - 中国高等教育学历查询报告(http://www.chsi.com.cn)		●
Transcript of Undergraduate School	* Academic transcripts should list academic information such as credit hours, GPA, and grades for all semesters. * Refer to the page 12 for methods to identify Consular Certificate for Chinese students		
Student-Parent Relation Certificate issued by Government (As for single father and mother, death or divorce verification certificate is required)	Certificates issued by foreign government institutions, which are equivalent to Korean family relation certificate · Chinese Nationality : One (1) original Copy of Family Registration, Kinship Relation Certificate with notarization · U.S., Japan or other nationality : Family Registration or Certificate of Birthdate and etc. with notarization	●	●
Copy of student and parents' ID cards issued by foreign government institutions or copy of Alien Registration cards issued by Immigration Office	Alien Registration Card is only for foreigners living in Korea (Photocopy of front and back sides)	●	●
Documents for verifying financial capability	1) Certificate for bank deposit balance of financial guarantee (required to be deposited by the day of admission) a) Overseas applicants - Copy of bank deposit balance with more than 20,000,000 KRW (including tuition) a) Applicants who graduated from domestic University - Copy of bank deposit balance with more than 10,000,000 KRW (including tuition) 2) Certificate of employment or business license of financial guarantee (translation required in Korean or English)	●	●

	3) Certificate of income or property taxation of financial guarantee (translation required in Korean or English) ※ Qualification for financial guarantee : Applicants (spouse) or their parents		
Korean Language Proficiency Certificate (For New and Transfer students)	<ul style="list-style-type: none"> · Certificate of TOPIK Level 4 or higher (acquired within 2 years) · Sejong Institute intermediate Certificate Level 2 or higher(acquired within 2 years) 	●	●
English Proficiency Certificate (Applies to only New students)	Valid English Proficiency Certificate: <ul style="list-style-type: none"> · TOEFL 530 (CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600 score (NEW TEPS 326) or higher (acquired within 2 years) · Students with nationality from countries where English is their native language or official language can enroll without being subject to the English proficiency test criteria by providing proof of completion of secondary or higher education (graduation certificate, etc.) In this case, it is recognized only if the completed curriculum is an English course. · The list of countries that use English as their native language or official language is limited to countries whose language is listed as English (including the official language) in the country information provided on the website of the Ministry of Foreign Affairs of the Republic of Korea. 		
Other Documents			
Copy of passport	-	●	●
Consent for Providing Personal Information	-	●	●

※ Documents written in other language than Korean or English should be **submitted as being translated and notarized in Korean or English.**

※ Apostille Certificate or Consular Certificate

In terms of transcript and graduate certificate issued by overseas school, "Apostille Certificate" should be submitted by being issued by government institution designated by the country where the school is located

Organizations issuing Apostille Certificates are agencies designated by the country's government (The Ministry of Foreign Affairs and Trade for Korea)

Applicants from non-countries for Apostille Certificates should submit "Consular Certificate" by Korean consulate in the country where the school is located.

※ Applicants who do not submit required documents at the due date should submit them before the day before the entrance date after being nominated as a successful candidate.

※ Applicants from the partner colleges/universities of Daejin University are required to submit graduation (expected) certificate, official academic transcript, and "certificate for verifying the partner colleges/universities" by the school officer in charge of international affairs.

8 Application Fee

Amount	Note
100,000KRW	<p>※ Application fee must be paid within designed time of submitting application materials</p> <p>※ Application fee is not refundable</p>

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Announcement of Successful Candidates and Registration

A. Announcement of Successful Candidates

- 1) Date : **2024 December 25 (Wed) Expected**
- 2) Place : Office of International Education (the result will be notified individually or designated representative)

B. Tuition fee Payment / Registration

- 1) Period : **2024. Dec. 26 (Thu) ~ 2025. Jan.02 (Thu) (Expected)**
 - 2) Place : Finance and Accounting Team (1st Floor of Main Building)
- ※ **The amount of payment : is determined for the year of 2024 standards could be some CHANGES at any time**

C. Tuition fees (Admission fee + Tuition)

College		Tuition Fees	Scholarship	Other Fees
Daesoon	Dept. of Daesoon Theology	₩3,373,000	Starting from Second semester, Scholarship shall depend on the grade(GPA) of previous semester. Scholarship ranges from 10% to 100%	₩ 35,000 (₩ 40,000)
Liberal Arts	Liberal Arts	₩3,373,000		₩ 35,000 (₩ 40,000)
	Arts	₩4,404,000		₩ 35,000 (₩ 40,000)
Department of Global Industry		₩3,373,000		₩ 35,000 (₩ 40,000)
Department of Public Human Resources		₩3,373,000		₩ 35,000 (₩ 40,000)
Public Health	Bio Health Dept. Public Health Dept. Nutrition Dept.	₩4,019,000		₩ 35,000 (₩ 40,000)
	Sports Health Science	₩4,404,000		₩ 35,000 (₩ 40,000)
IT and Engineering		₩4,404,000		₩ 35,000 (₩ 40,000)
College of International Cooperation		₩3,373,000		₩ 35,000 (₩ 40,000)

- ※ Student council fee (reunion fee) can be subject to change
- ※ The cost above is based on the fall semester for the academic year of 2024, and tuition for the Spring semester of 2025 can be subject to change depending on other factors.

D. Scholarships

- ※ Scholarships are organized in accordance with the school rules and regulations

10 Notice for Admission

- A. Applicants should fill in every sector of the application form without any blank and write academic information accurately including date, month, and year
- B. All documents are submitted in the original version; in case of submitting the photocopies due to circumstances, the original text should be submitted after admission
- C. In case where name is different on the submitted document, documents to prove being the same person should be additionally submitted
- D. In case where contents in the submitted document are proved wrong or applicants are admitted by other unfair methods, admission is cancelled even if such students are enrolled
- E. Except for the original graduate certificates and family registration certificate, Documents are not returned, and assessment contents are not disclosed
- F. For applicants who do not meet application qualifications, give up application, and do not attend for interview test, application fee is not returned
- G. If necessary, additional documents may be requested for submission.
- H. Other cases not specified in this Application Guide shall be settled by the university's principles and Committee for University Admission Management
- I. For the transfer students, the length of studying can be extended depending on the curriculums of department
- J. Transfer Students must complete at least 4 semester for 3rd year transfer student and 2 semesters for 4th year transfer student regardless of the completion of semesters in the previous school
- K. Matters such as credit recognitions, completion of semesters or etc belong to the regulation of Daejin University
- L. Matters not described in this application guide shall be dealt with by the related rules of Daejin University

11 Notice for Registration

A. Prohibited of Double Registration

Students who is admitted by two universities or more should enroll in only one university, and in case of violation, admission and entrance are canceled.

- B. Applicants** : Applicants who are admitted by Daejin university should pay the tuition within the designated registration period, and if they do not pay the tuition within the period, it is considered as they give up the registration
- C. Remittance** : Overseas remitters should pay the cost including transfer charges for international remittance
- D. Insurance** : All international students are automatically registered with National Health Insurance after being admitted and it is monthly paid system.

E. Tuition fee Refund : In case where applicants who paid the tuition but Embassy denied his/her visa or withdraw registration and desire to refund the tuition, they should submit the following documents before semester begins (**before March. 04, 2025**); after the beginning of semester, tuition is refunded by deducting the cost with a certain proportion of the tuition depending on the days of reasons for refund.

F. Refund Process :

- One copy of memorandum of resignation for registration (university's form)
- Original version of student's tuition payment receipt (not copy)
- Student's ID card and seal
- One copy of student's bankbook

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(Chinese only) Consular Identification Methods and Required Documents

A. Consular identification methods

- 1) Notarizing graduation certificate and transcript of the high level of education in English or Korean by Chinese notary institution or office
- 2) Identifying by consulate after verification by the Ministry of Foreign Affairs in China
- 3) Possible to conduct consular verification by notarization office or institution by proxy
 - Documents which are translated and notarized in Province A of China should be dealt with for consular certificate only in Province A.
(e.g. Documents which were translated and notarized by notarization office in Heilongjiang Province cannot have consular certificate by notarization office in Jiangsu Province)

B. Documents for submission: Student's ID card and family registration certificate (certificate for verifying relative relations), original copy of notarized documents

Note

Regarding the admission schedule and applications for international students, the process can be partially adjusted according to the arrangement with International Affairs and Education team office

Contact: International Affairs and Education Team office

Phone	031-539-2404/2653
Facsimile	031-539-2405
Email	kenug@dejin.ac.kr

Dormitory (031-539-1212, 1221)

1. Regular buildings



2. New buildings



3. Facilities : Computer labs, Study rooms, seminar rooms, gym, laundry rooms, kitchens, rest rooms, parcel rooms, and etc

4. Contact : 1) Male Dormitory 031)539-1212

2) Female Dormitory 031)539-1221

Directions to Daejin University

Address : 1007 Hoguk-ro, Pocheon-si, Gyeonggi-do



Bus

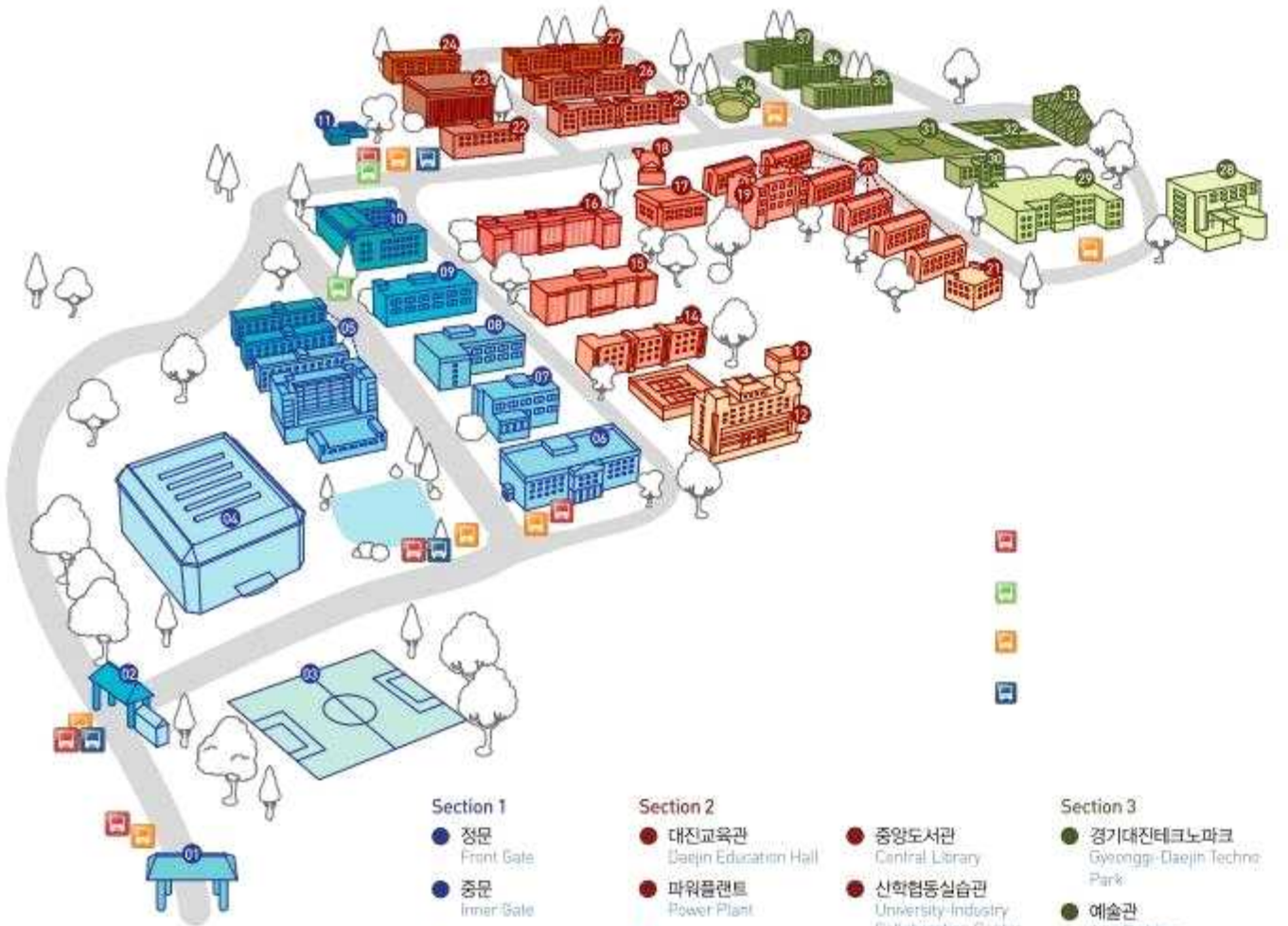
• From Seoul

Regular Bus	3100	Yangjae → Gangnam → Taereung → Hagye → Suraksan → Uijeongbu → Daejin University
	3500	Konkuk Univ. → Gunja → Taereung → Hagye → Suraksan → Uijeongbu → Daejin University
	72	Suyu → Ssangmun → Dobongsan → Uijeongbu → Daejin University Ipgu(Main gate)
Express Bus	Suyu Station Terminal	Suyu → Dobongsan → Uijeongbu bus terminal → Daejin University Ipgu(Main gate)
	Dongseoul Bus Terminal	Dongseoul → Children's Grand Park → Nowon → Uijeongbu bus terminal → Daejin University Ipgu(Main gate)

• From Uijeongbu

138, 138-1, 2, 5, 6	Uijeongbu → Uijeongbu bus terminal → Chuksuk checkpoint → Songu-ri → Daejin University Ipgu(Main gate)
62	Yangju → Yangju City Hall → Idonggyo 4ri → Home Plus → Songu-ri → Daejin University

Daejin University Map



Section 1

- 정문
Front Gate
- 중문
Inner Gate
- 대운동장
Large Sports Ground
- 체육관
Gym
- 여자기숙사
Women's Dormitory
- 본관
Main Hall
- 교수회관
Faculty Hall
- 대학원
Graduate School
- 국제학관
International Education Building
- 학생회관
Student Hall
- 총장공관
President Official Residence

Section 2

- 대진교육관
Daejin Education Hall
- 파워플랜트
Power Plant
- 상상관
Mutual Growth Hall
- 사회과학관
Social Science Building
- 인문학관
Humanities Building
- 박물관
Museum
- 황소상
Bull Statue
- 남자기숙사 신관
Men's New Dormitories
- 남자기숙사
Men's Dormitory
- 남자기숙사 식당
Men's Dormitory Restaurant
- 정보전산원
Computing & Information Center

- 중앙도서관
Central Library
- 산학협동실습관
University-Industry Collaboration Center
- 아공학관 다동
Engineering Building da-dong
- 아공학관 나동
Engineering Building na-dong
- 아공학관 가동
Engineering Building ga-dong

Section 3

- 경기대진테크노파크
Gyeonggi-Daejin Techno Park
- 예술관
Arts Building
- 학군단
ROTC
- 소운동장
Small Sports Ground
- 테니스장
Tennis Court
- 골프장(예정)
Golf Course (Planned)
- 노천극장(예정)
Outdoor Theater (Planned)
- 생활과학관
Life Science Building
- 음악학관
Music Building
- 미술학관
Fine Arts Building