



「상생의 정신으로 글로벌 리더를 양성하는 대학」

2021 Fall Semester  
**Graduate School Application Guide  
for International Students**

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**대진대학교 대학원**  
Graduate School of Daehin University

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## ● General Information

### 1. Admission Schedule

Category	Schedule	Remarks
Application and Submission of Documents	Jun. 21(Mon) ~ 25(Fri), 2021	<ul style="list-style-type: none"> <li>• Visit or Submit via mail</li> <li>• Address : International Affairs and Education Team(Unit 101, Daejin Education Center), Daejin University, 1007, Hoguk-ro, Pocheon-si, Gyeonggi-do, Republic of Korea</li> <li>[Contact] +82-31-539-2403</li> <li>[FAX] +82-31-539-2405</li> </ul>
Interview or Written/Practical Test	Jul. 1(Thu) ~ 2(Fri), 2021	<ul style="list-style-type: none"> <li>• The date of Interview or test can be subject to change in accordance with each department schedule (The specific date will be announced individually)</li> </ul>
Announcement of Acceptance	Jul. 6(Tue), 2021	<ul style="list-style-type: none"> <li>• The Announcement will be uploaded on the website of Graduate School</li> <li>• [Contact] : +82-31-539-2104, 2404</li> <li>• [FAX] : +82-31-539-2109</li> </ul>
Payment of Tuition	Jul. 8(Thu) ~ 9(Fri)	<ul style="list-style-type: none"> <li>• Payment of Tuition and Letter of Acceptance will be informed and guided by Int'l Affairs and Education Team</li> <li>• Issuance of Certificate of Admission (Inquiry to Int'l Affairs and Education Team)</li> </ul>

### 2. Application Fee

- Doctoral Program : 80,000Won
- Master Program : 70,000Won

### 3. Application Procedure

- Each applicant will be evaluated based on the application form, study plan, letter of acceptance, written test and etc.
  - Each department will have oral and practical tests respectively (Arts and Physical related Department may suggest the qualification for extra practical test)
- ※ In principle, the interview will take place in face-to-face, but telephone interview can be carried out as well for overseas foreigners.
- Applicants can be exempted from the interview and practical test under the consent of the president of graduate school

### 4. Remarks

- In case of illicit admission such as false entry, falsification and etc, the admission will be revoked, even after being enrolled in the graduate school.
- The submitted documents will not be returned, and if important document such as qualification for application is dropped, the applicant's admission will be rejected.
- Applicant who already enrolled in graduate school from other university will be expelled from the graduate school of Daejin University.
- Dual citizen cannot apply to the graduate school from Daejin University
- The notarized documents must be issued within a year from the application period.
- Successful candidates must submit one(1) copy of the student visa to academic affair team of graduate school before the opening day of the school year.
- Academic record check to applicant's highest level of education will be carried out after announcement of acceptance. However, if the related educational institution would not be in response to the record check, it may be possible that the admission can be revoked.

● Departments and Programs

□ Graduate School [Doctoral Program]

Course	Department	Doctoral Degree	Major	No. of Student to be admitted
General Course	Dept. of Daesoon Theology	Doctor of Philosophy	- Daesoon Doctrine	00
	Dept. of Korean Studies	Doctor of International Area Studies	- Korean Studies	
	Dept. of Korean Language and Literature	Doctor of Literature	- Korean Education as a Foreign Language	
	Dept. of English Language and Literature	Doctor of Literature	- English Language	
	Dept. of Philosophy	Doctor of Philosophy	- Oriental Philosophy	
	Dept. of North Korean Studies	Doctor of Political Science	- North Korean Studies	
	Dept. of Education	Doctor of Pedagogy	- Consultation and Psychology - Educational Administration	
	Dept. of Law and Public Service	Doctor of Laws	- Law Studies	
	Dept. of Public Administration	Doctor of Public Administration	- General Administration - Cultural and Artistic Administration	
	Dept. of International Trade	Doctor of Business Administration	- Global Business	
	Dept. of Physics	Doctor of Science	- Theoretical Physics	
	Dept. of Life Chemistry	Doctor of Science	- Life Sciences - Chemistry - Food and Nutrition	
	Dept. of Electronics Communication Engineering	Doctor of Engineering	- Electrical Engineering - Electronics - Communication	
	Dept. of Computer Engineering	Doctor of Engineering	- Computer Engineering	
	Dept. of Architecture and Urban Engineering	Doctor of Engineering	- Architecture - Architecture, Urban Planning and Design	
	Dept. of Civil and Environmental Engineering	Doctor of Engineering	- Geotechnical Engineering - Hydraulic Engineering and Water Management - Structural Engineering	
Dept. of New Materials Chemistry and Engineering	Doctor of Engineering	- New Materials Engineering - Chemical Engineering		
Dept. of Mechanical Design and Industrial System	Doctor of Engineering	- Computer Aided Mechanical Design Engineering		
English Tract	Dept. of English Language and Literature	Doctor of Literature	- English Language	00
Bilingual Course	Dept. of Education	Doctor of Pedagogy	- Educational Administration - Consultation and Psychology	00
	Dept. of Art Convergence	Doctor of Fine Arts	- Art Convergence	00

※ English Tract : Lectures are given in more than 50% of English and applicants will be selected through English Proficiency Verification

※ Bilingual Course : Lectures are given in more than 50% of Foreign Language (or Korean-Foreign Language Interpretation)

□ Graduate School [Master Program]

Course	Department	Master's Degree	Major	No. of Student to be admitted
General Course	Dept. of Daeseon Theology	Master of Literature	- Daeseon Doctrine - Comparative Religion	00
	Dept. of Korean Studies	Master of International Area Studies	- Korean Studies	
	Dept. of Korean Language and Literature	Master of Literature	- Korean Education As a Foreign Language	
	Dept. of Public Administration	Master of Public Administration	- General Administration	
	Dept. of International Trade	Master of Business Administration	- Global Business	
	Dept. of Physics	Master of Science	- Astrophysics	
	Dept. of Life Science	Master of Science	- Life Science	
	Dept. of Food and Nutrition	Master of Science	- Food and Nutrition	
	Dept. of Electrical Engineering	Master of Engineering	- Electrical Engineering	
	Dept. of Computer Engineering	Master of Engineering	- Computer Engineering	
	Dept. of Architectural Engineering	Master of Engineering	- Architectural Planning - Architectural Environment, Structure, Material Engineering	
	Dept. of Civil Engineering	Master of Engineering	- Geotechnical Engineering - Hydraulic Engineering and Water Management - Structural Engineering	
	Dept. of Industrial Management Engineering	Master of Engineering	- Industrial Engineering	
	Dept. of Materials Science and Engineering	Master of Engineering	- New Materials Engineering	
Dept. of Chemical Engineering	Master of Engineering	- Chemical Engineering		
Dept. of Fine Arts	Master of Fine Arts	- Korean Painting - Western Painting - Sculpture		
Dept. of Design	Master of Design	- Design		
Dept. of Performances and Images	Master of Performance and Image Production	- Performance Production - Image Production		
Bilingual Course	Dept. of Fine Arts	Master of Fine Arts	- Korean Painting - Western Painting - Sculpture	00
	Dept. of Design	Master of Design	- Design	00
	Dept. of Performances and Images	Master of Performance and Image Production	- Performance Production - Image Production	00

□ Graduate School of Education

Department	Master's Degree	Course	Major	No. of Student to be admitted
Dept. of Education	Master of Education	Retraining Course (4-semester)	- Youth Education and Learning Consulting - Human Resources Life-long Education - Childhood Education - Sports and Fitness Education	00

□ Graduate School of Public Policy

Department	Master's Degree	Major	No. of Student to be admitted
Dept. of Law and Public Service	Master of Laws	- Law Studies	00
Dept. of Public Administration	Master of Public Administration	- General Administration - Culture and arts, Administration	00
Dept. of Public Construction Policy	Master of Engineering	- Public Policy and Construction Studies	00

□ Graduate School of Reunification

Department	Master's Degree	Major	No. of Student to be admitted
Dept. of Reunification Studies	Master of Military Counseling and Psychology	- Counseling and Psychology for Military and Adolescent	00
	Master of Reunification	- Reunification Studies	
Dept. of National Defense and Military Service	Master of Political Science	- North Korean Studies - Military Strength Studies	00

● Qualification for Application

Category		Qualification		
General Qualification Requirement	Nationality	A. Applicant and the both parents are foreigners		
		B. Applicant who is Korean National Abroad or Foreigner and completed the all academic curriculum(Elementary, Junior Highschool, Highschool, Undergraduate School and Graduate School) outside Korea		
	Language Proficiency	Korean Course	Exemption	<ul style="list-style-type: none"> <li>• Applicant who holds TOPIK* Level 3 or higher level *Test of Proficiency in Korean</li> <li>• Exchange Student, Government-invited Scholarship Student and Applicant who applies for Bilingual Course or Graduate School of Arts and Physical Education or Engineering.</li> <li>• Applicant who completed Korean Language Course offered by Korean Learning Center in Daejin University for at least six months(two semesters) and meet completion requirements.</li> <li>• Applicant who passed Korean Language Test by Korean Learning Center in Daejin University.</li> <li>• Applicant who is overseas Korean and completed the all highschool education in Korean School(including Chinese-Korean School)</li> <li>• Applicant who studied Korean in Korean Education Institution officially approved by the government for six months(at least 20weeks) and can submit the related certificate of the completion showing at least 80% of class attendance.</li> <li>• Applicant who completed at least one semester in Daejin University with average grade of C or higher as exchange Student or short-term foreign student in the part of International Exchange Program</li> <li>• Applicant who is a faculty or a staff in a foreign university having sisterhood relationship with Daejin University or who has letter of recommendation by the president(head of department or above position) in a foreign university.</li> </ul>
			English Tract	<ul style="list-style-type: none"> <li>• Lectures are given in more than 50% of English and applicants will be selected through English Proficiency Verification.</li> <li>• English Proficiency Verification : TOEFL 530(CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600 or the government-certified test, which is the equivalent of aforementioned test and level.</li> </ul>
Qualification Requirement for	Doctoral Program	A. Applicant who received master's degree in domestic or foreign university or who is expected to have master's degree by Feb. 2021. B. Applicant who has academic background, which is the equivalent of the aforementioned degree in accordance with the related ordinance. C. Applicant can apply regardless of department and major		
	Master Program	A. Applicant who received Bachelor's degree in domestic or foreign university or who is expected to have master's degree by Feb. 2021. B. Applicant who has academic background, which is the equivalent of the aforementioned degree in accordance with the related ordinance. C. Applicant can apply regardless of department and major		
Transfer Admission (Master/Doctoral Program)		A. Applicant who completed same or similar major more than one semester in other university's graduate school(2nd semester Transfer) B. Applicant who completed same or similar major more than two semester in other university's graduate school(3rd semester Transfer)		

- ※ Applicant whose nationality is Taiwan and one of parents' nationality is Taiwan is entitled to apply for the desired course.
- ※ Applicant who has dual nationality or whose parents have dual nationality and who has acquisition of foreign nationality after the birth will not be regarded as foreigner.
- ※ English Tract : Applicant must submit the certificate of English Proficiency Test : TOEFL 530(CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600 or the government-certified test, which is the equivalent of aforementioned test and level)

● Requirement for Acquisition of Degree

Category	Content			
Korean Course	<p>&lt;in accordance with Clause 3, Article 24 of Graduate School Regulation&gt;  <b>Student must submit the dissertation after passing comprehensive examination on the major and Korean language examination</b></p> <ul style="list-style-type: none"> <li>Requirement of Korean Proficiency for Graduation : TOPIK* Level 4 or higher                      (Major in Art and Physical Education related : Level 3 or higher)</li> </ul>			
English Tract	<p>&lt;in accordance with Clause 3, Article 24 of Graduate School Regulation&gt;  <b>Student must submit the dissertation after passing comprehensive examination on the major and Korean language examination</b>(English Tract Student can be exempted from foreign language Examination)</p>			
Bilingual Course	Master/ Doctoral Program	<p>&lt;in accordance with Clause 3, Article 24 of Graduate School Regulation&gt;  <b>Student must submit the dissertation after passing comprehensive examination on the major and Korean language examination</b></p>		
	Requirement of Korean Proficiency for Graduation	Master's Program	<ul style="list-style-type: none"> <li>Completion of Korean Learning Center more than 600hours is required</li> <li>In case student acquires TOPIK level 4 (level 3 for Art and Physical related), taking the above Korean class shall be exempted.</li> </ul>	
		Doctoral Program	Doctor of Education	<ul style="list-style-type: none"> <li>Completion of Korean Learning Center more than 600hours is required</li> </ul>
	Doctor of Fine Arts		<ul style="list-style-type: none"> <li>In case student acquires TOPIK level 4 (level 3 for Art and Physical related), taking the above Korean class shall be exempted.</li> </ul>	
	Others	Doctoral Program	Prerequisite Subject	Student may need to take prerequisite subjects in case of a different major in Master's Degree
			Research Result	Chinese academic journal with province level and other scientific journal can be accepted
Registration Change			In principle, leave of absence is not allowed until graduation	

※ Except English Tract, Student in Korean Course and Bilingual Course can be exempted from the language examination, if submitting the certificate of the equivalent of aforementioned test and level.

● Documents for Submission

Category	List of Submission of Documents	Details
General Documents	Application Form	Form 1
	Photo(3×4cm)	One(1) taken within three(3) months
	Study Plan	Form 3
	Recommendation Form	Form 2
	Letter of Consent of Academic Inquiry	Form 6
	<ul style="list-style-type: none"> <li>• <b>Foreign Applicant from Korea :</b> One(1) Copy of passport and Certificate of Alien Registration</li> <li>• <b>from other country :</b> One(1) Copy of passport</li> </ul>	One copy of each document
	Graduation Certificate of Undergraduate School (or expected graduation)	One(1) Original Copy or Notarized Copy(with Korean Embassy Legalization/Apostille)
	Undergraduate School Transcript with Every Completed Class	One(1) Original Copy or Notarized Copy(with Korean Embassy Legalization/Apostille) with score
	Certificate of Language Proficiency [TOPIK level 3 or higher]	One(1) Original Copy(with valid date)
	Documents for Financial Capability	<ul style="list-style-type: none"> <li>• One(1) Affidavit of Financial Support (with Signing and Sealing of Financial Guarantor)</li> <li>• One(1) Certificate of Deposit Balance of Applicant or Financial Guarantor</li> <li>A) Applicant who either graduated from Daejin University or completed Korean Learning Course in Daejin University needs to prove at least 10,000 US Dollars in the Certificate of Deposit Balance.</li> <li>B) Applicant who graduated from other university or completed Korean Learning Course in different institution needs to prove at least 20,000US Dollars in the Certificate of Deposit Balance</li> <li>• One(1) Copy of Certificate of Employment or Business License of Financial Guarantor</li> </ul>
Credentials Report (Only for those graduating from a university in China) ※ 中国高等教育學歷查詢報告	Applicant who graduated undergraduate/graduate school from China ( <a href="http://www.chsi.com.cn">www.chsi.com.cn</a> or <a href="http://www.cdgdc.edu.cn">www.cdgdc.edu.cn</a> )	
Transcript for Korean Language Proficiency and Other documents regarding the language proficiency (For both Freshman / Transfer Student)	<ul style="list-style-type: none"> <li>• Applicant who completed Korean Language Course offered by Korean Learning Center in Daejin University for a certain period(at least six months, two semesters or 400hours) and meet completion requirements.</li> <li>• Applicant who passed the Korean test by Korean Learning Center in Daejin University <ul style="list-style-type: none"> <li>- Certificate of Completion and Recommendation Letter</li> <li>- Certificate of Korean Language Proficiency</li> </ul> </li> <li>• Other : documents which can prove applicant's language proficiency</li> </ul>	

Category	List of Submission of Documents	Details
	Letter of Consent on Personal Information	
	[Applicant for Doctoral Program] Graduation Certificate of Master Degree (or expected graduation)	One(1) Original Copy or Notarized Copy(with Korean Embassy Legalization/Apostille)
	[Applicant for Doctoral Program] Master Degree Transcript with Every Completed Class	One(1) Original Copy or Notarized Copy(with Korean Embassy Legalization/Apostille) with score
	[Applicant for Graduate School of Education] Certificate of Employment, Certificate of Career (Specify all the careers and ranks)	Original Copy and photocopy of each document
Applicant and the both parents are foreigners	① Applicant and Parents's Certificate of Nationality (Passport and Identification Card and etc.)	Photocopy of each document
	② Family Certificate (Applicant and Parents)	<ul style="list-style-type: none"> <li>• Chinese Nationality : One(1) photo Copy of Family Registration, Kinship Relation Certificate with notarization</li> <li>• U.S., Japan or other nationality : Family Registration or Certificate of Birthdate and etc. with notarization</li> </ul>
	③ Other documents (in case of parent's divorce or death)	One(1) Original Copy or Notarized Copy of Certificate of Divorce or Death
Applicant who is either Korean National Abroad or Foreigner completed all the academic curriculums outside Korea	① Graduation Certificate of Elementary School, Junior High School, High School, Undergraduate School and Graduate School (or expected graduation)	One(1) Original Copy or Notarized Copy(with Korean Embassy Legalization/Apostille)
	② Transcript of Elementary School, Junior High School, High School, Undergraduate School and Graduate School	One(1) Original Copy or Notarized Copy(with Korean Embassy Legalization/Apostille)

※ Except documents written in Korean or English, all the documents must be translated into Korean or English with notarization and must be submitted with Original copy  
(The submitting documents must be issued within three(3) months before the date of application.

※ Applicant from foreign university must notarize graduation certificate and transcript from Korean embassy or submit certificate of apostille(except China)

① Applicant from the member nation of Apostille : Graduation Certificate and Transcript with Apostille

② Applicant from the non-member nation of Apostille : Academic documents credited by Korean consulate or diplomatic office in applicant's country

● Tuition and Scholarship

**A. Tuition**(The below chart is based on academic year of "2020", Tuition will be reflected after being set up)

(Unit : 1,000Won)

Graduate School	Program	Category	Admission Fee	Tuition	Sum	Actual Payment (if applying for 50% of Tuition Discount without Admission Fee)
Graduate School	Master's Program	Humanities and Social Science	895	4,249	5,144	<b>2,124.5</b>
		Science	895	5,097	5,992	<b>2,548.5</b>
		Engineering /Fine Arts	895	5,612	6,507	<b>2,806.0</b>
	Doctoral Program	Humanities and Social Science	895	4,406	5,301	<b>2,650.5</b>
		Science	895	5,257	6,152	<b>3,076.0</b>
		Engineering /Fine Arts	895	5,770	6,665	<b>3,332.5</b>
Graduate School of Education	Master's Program	4 Semetser	895	4,639	5,534	<b>2,319.5</b>
		5 Semester	895	4,356	5,251	<b>2,178.0</b>
Graduate School of Public Policy	Master's Program	Humanities and Social Science	895	4,639	5,534	<b>2,319.5</b>
Graduate School of Reunification	Master's Program	Humanities and Social Science	895	4,639	5,534	<b>2,319.5</b>

## B. Scholarship

### 1) Master's Program

List of Scholarship		Subject		Amount of Scholarship	Period
Bilingual Course Scholarship	A	Foreigner who applied for the bilingual course		30% Tuition Discount	Entrance Semester
	B	Foreigner who applied for the bilingual course and is graduated from the university having sisterhood relationship with Daejin university		Exemption of Admission Fee + 30% Tuition Discount	
Foreigner Admission Scholarship	A	Foreigner who entered the graduate school		40% Tuition Discount	Entrance Semester
	B	Foreigner who has	TOPIK Level 3	50% Tuition Discount	
	C		TOPIK Level 4 or higher	70% Tuition Discount	
	D	Foreigner who graduated from the university having sisterhood relationship with Daejin university		Exemption of Admission Fee + 40% discount of Tuition	
	E	Foreigner who graduated from the university having sisterhood relationship with Daejin university and has	TOPIK Level 3	Exemption of Admission Fee + 50% Tuition Discount	
	F		TOPIK Level 4 or higher	Exemption of Admission Fee + 70% Tuition Discount	
Academic Scholarship for foreigner (Registered Student)	A	Foreigner whose GPA of last semester is over 3.5		40% Tuition Discount	Related Semester
	B	Foreigner whose GPA of last semester is below 3.5		20% Tuition Discount	Related Semester
	C	Foreigner who applied for the bilingual course and whose GPA of last semester is over 2.0		30% Tuition Discount	Related Semester
TOPIK Scholarship	Foreigner who achieved TOPIK - Level 4 or higher (Humanities, Social Science, Science, Engineering) - TOPIK Level 3 or higher (arts and physical)		10% Tuition Discount	Next Semester	

※ Student may not take more than two scholarships

[Except : Family Scholarship, Diligent Student Scholarship, Special Contribution Scholarship, Teaching Assistant Scholarship, Academic Activity Promotion Scholarship, Research Scholarship, TOPIK Scholarship, Daejin Mutual Beneficence Scholarship, Working-Study Scholarship]

※ Teaching Assistant Scholarship cannot exceed up to 70% of tuition fee including other scholarships

※ In case of the necessity of the revision on scholarship arises, new revision will be applied

## 2) Doctoral Program

List of Scholarship	Subject	Amount of Scholarship	Period
Bilingual Course Scholarship	Foreigner who applied for the bilingual course	20% Tuition Discount	Every Semester
Admission of Foreigner Scholarship	Foreigner who entered the graduate school (Except student who enrolled with flexible semester)	40% Tuition Discount	Entrance Semester
Academic Scholarship for foreigner (Registered Student)	A Foreigner whose GPA of last semester is over 3.5	40% Tuition Discount	Related Semester
	B Foreigner whose GPA of last semester is below 3.5	20% Tuition Discount	Related Semester
TOPIK Scholarship in Bilingual Course	Foreigner who achieved TOPIK - Level 4 or higher (Humanities, Social Science, Science, Engineering) - TOPIK Level 3 or higher (arts and physical)	10% Tuition Discount	Next Semester

※ Student cannot take more than two scholarships

[Except : Special Contribution Scholarship, Diligent Student Scholarship, Academic Activity Promotion Scholarship, TOPIK Scholarship in Bilingual Course]

※ when the necessity of revision of scholarship arises, new revision will be applied

### ● Remark

Regarding the admission schedule and applications for international students, the process can be partially adjusted according to the arrangement with international affairs and education team.

### ● Contact Information

International Office

- Tel : 031) 539-2403
- Email : 3010min@daejin.ac.kr

Academic Affair Team of Graduate School

- Tel. 031) 539-2128
- Fax. 031) 539-2109
- Website : <http://grad.daejin.ac.kr>

# Application Form

Academic Year : 2021    Spring    Fall

Applicant No.    \*Please do not fill out

Type of Application		<input type="checkbox"/> Freshman <input type="checkbox"/> Transfer to ( )Semester <input type="checkbox"/> Readmission			Picture (3cm x 4cm) taken within 3months			
Course		<input type="checkbox"/> Master <input type="checkbox"/> Doctor	Graduate School of Education	<input type="checkbox"/> Course for License <input type="checkbox"/> Course for Degree				
Graduate School of		Department of		Major in				
Personal Information	Name	Korean			Gender	<input type="checkbox"/> Male <input type="checkbox"/> Female		
		Chinese			Age			
		English			Nationality			
	Alien Registration No.							
	address	Home						
		Office				Academic Registration No.		
Contact	Mobile	Home:	Office:		Undergraduate			
	Phone	E-Mail:			Master			
Academic Background	(Month, Year)		University	Major in	/ Entrance		Average of GPA	
	(Month, Year)		University	Major in	/ Transfer in the year of		Undergraduate	/4.5 (Percentage: )
	(Month, Year)		University	Major in	/		After Transfer	/4.5 (Percentage: )
			<input type="checkbox"/> Graduation, <input type="checkbox"/> Completion, <input type="checkbox"/> Expected Graduation				Master	/4.5 (Percentage: )
	(Month, Year)		University, Graduate School(Master Degree) of	Major in	/ Entrance			
			<input type="checkbox"/> Graduation, <input type="checkbox"/> Completion, <input type="checkbox"/> Expected Graduation		Major in,			
(Month, Year)		University, Graduate School(Doctoral Degree) of	Major in,					
		<input type="checkbox"/> Graduation, <input type="checkbox"/> Completion, <input type="checkbox"/> Expected Graduation						
Current Occupation	Duration		Name of Institution		Position and Department		<Applicant for Transfer> The accepted(expected) credits ( ) Credits	
Work Experience	Duration		Name of Institution		Position and Department		Type of Teacher's License (Certificate) ( )	
							*Confirmation by the person in charge (Signature)	
<p>This is to certify that I, the applicant, apply for the graduate school of Daejin University with all the required documents filled in.</p> <p>Date : (Year), (Month), (Day) Name : (Signature)</p> <p>To President of Daejin University</p>								

# Application Card

No.	
Application to	<input type="checkbox"/> Master <input type="checkbox"/> Doctor
	Graduate School of
	Dept. of        / Major in
Name	
<div style="border: 1px dotted black; width: 150px; height: 100px; margin: 0 auto; display: flex; flex-direction: column; justify-content: center; align-items: center;"> <p>Picture (3cm × 4cm) taken within 3months</p> </div> <p style="text-align: center; margin-top: 20px;"><b>Graduate School of Daejin University</b></p>	

## Note

### 1. Date and Place of Application

- Date :
- Place : Refer to the handout

#### ※ Attention

- ① Applicant must have Application and Identification Card
- ② Be in waiting room at least 15minutes before the test
- ③ In case of application card loss, visit Academic Office of Graduate School and reissue the card

### 2. Announcement of Acceptance

- Date :
- Direction : Website from the Graduate School of Daejin Univ.  
(<http://grad.daejin.ac.kr>)

2021 Fall Semester

## Letter of Recommendation

Applicant	Course : <input type="checkbox"/> Master <input type="checkbox"/> Doctor	Recommender (Teaching Professor)	Dept/College :
	Perspective Major :		Position :
	Date of Birth :		Contact No. :
	Name :		Name : <i>(Signature)</i>

### Recommendation

\* Please state the level of your student for recommendation in Korean or English  
(Such as Academic achievement, Learning ability, Personality, Research Plan, Future plan etc.)

# 학업계획서

## Study Plan

\* Refer to the below selection and write in Korean (You may write contents by either computer or handwriting)

1. Purpose of choosing the major    2. Study Plan    3. Plan for future    4. Others

연월일(Date): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_    성명(Name): \_\_\_\_\_    서명(Signature): \_\_\_\_\_

# 재정보증서약서

## Affidavit of Financial Support

■ 지원자 정보(Applicant's Information)

수험번호  
Registration No.

성명 (Name)	영어 (English)	Family/Last	First & Middle	
	한국어 (Korean)		모국어 (Native Language)	
성별 (Gender)	<input type="checkbox"/> Male , <input type="checkbox"/> Female		혼인여부 (Marital Status)	<input type="checkbox"/> Single, <input type="checkbox"/> Married, <input type="checkbox"/> Other
생년월일 (Date of Birth)			국적 (Nationality)	
모집단위 (Study Field)	학과(Department)		전공(Major)	

■ 재정 보증인 정보(Financial guarantor Information)

개인 또는 가족 보증인 Personal or Family				
성명 (Name)	영어 (English)	Family/Last	First & Middle	
	한국어 (Korean)		모국어 (Native Language)	
관계 (Relationship)			직업 (Occupation)	
주소 (Address)				
전화번호 (Phone No.)				
은행명 (Name of Bank)			예치금액 (Amount of Deposit)	US\$

※ 본인은 상기 지원자의 유학 기간 중 일체의 경비부담을 보증합니다.

I guarantee that I will be responsible for the above-named applicant's tuition fee and living expenses for the duration of the whole program.

연월일(Date): \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ 성명(Name): \_\_\_\_\_ 서명(Signature): \_\_\_\_\_

## LETTER OF REQUEST(학적조회의뢰서)

## DAEJIN UNIVERSITY

Office of Admissions

Hoguk-ro 1007(seondan-dong), Pocheon-si, Gyeonggi-do, Korea

Date : \_\_\_\_ . \_\_\_\_ . 2020(DD-MM-YYYY)

School Name :♣ (해외학교공식명칭)

Address: ♣ (해외학교주소-담당부서)

Zip code :♣ \_\_\_\_\_ Tel :♣ \_\_\_\_\_ Fax :♣ \_\_\_\_\_

E-mail : ♣ (해외학교 학력조회담당자)

Student Name :♣ (해외학교에 등록된 이름)

Student Id Number:♣ (해외학교에 등록된 학번)

## Subject : Requesting Student Information

Dear. Sir / Madam

The above applicant has submitted educational documents issued by your institution to our university. We ask you to verify the accuracy and authenticity of the copies of the enclosed documents. We need your confirmation about his/her graduation, major field, and the date of Graduation.

Kindly complete the below and return to our office. You can respond via fax or mail. Thank you for your cooperation. We look forward to hearing from you soon.

Sincerely,

Vice President of Admissions \_\_\_\_\_

## Questions to verify student information.(아래는 해외학교 회신란)

Student's name : \_\_\_\_\_

Degree : \_\_\_\_\_

Major : \_\_\_\_\_

Date conferred : \_\_\_\_\_

Name of institution : \_\_\_\_\_

*Signature* of University official : \_\_\_\_\_

LETTER OF CONSENT(학적조회동의서)

DAEJIN UNIVERSITY

Office of Admissions

Hoguk-ro 1007(seondan-dong), Pocheon-si, Gyeonggi-do, Korea

To whom it may concern ;

This letter is to confirm that I attended (♣해외학교공식명칭 \_\_\_\_\_ )

I have applied to Daejin University Graduate School in Pocheon, Korea for 2021 academic year and I have agreed to allow Daejin University to officially request my academic records from previously attended schools.

In this regard, I would like to request your full assistance when they contact you regarding verification of enrollment and transcripts.

Student Name : ♣ \_\_\_\_\_

Student ID Number: ♣ \_\_\_\_\_

Date of Birth : ♣ \_\_\_\_\_

Date of admission(transfer) : ♣ \_\_\_\_\_

Date of graduation(withdrawal) : ♣ \_\_\_\_\_

Sincerely yours,

♣ \_\_\_\_\_

Signature

♣(월) \_\_\_\_\_ (일) \_\_\_\_\_ (년) 2020

(월:MM) (일:DD) (년:YYYY)

※ 일자표기(Example)

(월) \_\_\_\_\_ - (일) \_\_\_\_\_ - (년) 2020

(월:MM) (일:DD) (년:YYYY)

※ Applicants should write on this lines marked by ♣ \_\_\_\_\_

## 개인정보 수집 및 이용 동의서 (외국인유학생)

收集活用個人信息同意書,

Agreement to Collect and Use Personal and Information

학과 (Department)		유형	<input type="checkbox"/> 대학원(Graduate School)
학번 (Student No.)			
성명 (Name)			

**고유식별정보 수집·이용 동의서 (필수)**

- 고유식별정보수집·이용 목적 : 외국인유학생 및 어학연수생 표준업무처리요령 및 법무부 외국인유학생 사증발급 및 체류관리지침에 의거 본교 입학허가서 발급 및 외국인유학생 체류관리 등을 목적으로 정보를 수집·이용합니다.
- 외국인유학생 신상정보 확인(학사관리용) 및 표준입학허가서 발급
- 본교 외국인유학생 표준입학허가서 발급 요청
- 법무부유학생관리시스템(FIMS)을 통한 학적 변동 통보
- 수집하는 개인정보 항목 : 여권번호, 외국인등록번호
- 개인정보의 보유·이용기간  
: 외국인유학생 신상기록카드(졸업 및 수료, 파견종료 후 5년까지), 외국인유학생 DB(준영구)

※ 동의 거부 권리 안내

신청인은 본 고유식별정보 수집에 대한 동의를 거부할 수 있으나, 수집되는 항목은 본교 유학에 필요한 기본정보로서 동의를 하지 않을 경우 본교 표준입학허가서 발급 신청 및 외국인유학생 체류에 있어서 제한을 받을 수 있습니다.

본인은 고유식별정보 처리에 관하여 고지 받았으며 이를 이해하고 동의합니다.

동의(Agree)  동의하지 않음(Not Agree)

**개인정보 수집·이용 동의서**

- 개인정보 수집·이용 목적 : 외국인유학생 및 어학연수생 표준업무처리요령 및 법무부 외국인유학생 사증발급 및 체류관리지침에 의거 본교 입학허가서 발급 및 외국인유학생 체류관리 등을 목적으로 정보를 수집·이용합니다.
- 수집하는 개인정보 항목 :  
(필수) 이름(영문명, 모국어명, 한글명), 학번, 학과, 성별, 생년월일, 연락처, 국적, 출신정보  
(지역 및 출신 교육기관) 주소(한국), 보증인(성명,연락처,관계)  
(선택) 민족, 비자유형, 주소(본국), 보증인주소, 이메일
- 개인정보의 목적에 따른 보유·이용기간  
외국인유학생관리 DB : 준영구  
신규 입학 외국인유학생 신상기록카드 : 졸업(수료),파견종료 후 5년까지  
외국인 국제교류학생 신청서류 : 파견학기로부터 1년  
외국인유학생 보험가입 : 1년

※ 동의 거부 권리 안내

신청인은 본 개인정보 수집에 대한 동의를 거부할 수 있으나, 표준입학허가서 발급 신청 및 외국인유학생 체류에 있어서 제한을 받을 수 있습니다.

본인은 개인정보 처리에 관하여 고지 받았으며 이를 이해하고 동의합니다.

동의(Agree)  동의하지 않음(Not Agree)

### □ 민감정보 수집·이용 동의서

○ 민감정보 수집·이용 목적 : 외국인유학생 및 어학연수생 표준업무처리요령 및 법무부 외국인유학생 사증발급 및 체류관리지침에 의거 본교 입학허가서 발급 및 외국인유학생 체류관리 등을 목적으로 정보를 수집·이용합니다.

- 수집하는 민감정보 항목 : 성적, TOPIK 성적증명서, 사진
- 민감정보의 보유·이용기간 :
  - 외국인유학생 장학금 지급을 위한 성적 확인(3년)
  - 법무부 출입국관련시스템(FIMS) 성적 입력(준영구)
  - 외국인유학생 입학관련(준영구)
  - 외국인유학생신상기록카드(졸업·수료, 파견종료 후 5년까지)

#### ※ 동의 거부 권리 안내

신청인은 본 개인정보 수집에 대한 동의를 거부할 수 있으며, 이 경우 관련 정보 제공의 거부로 인하여 장학금 지급 및 외국인유학생 체류 관리 등에 제한을 받을 수 있습니다.

본인은 개인정보 처리에 관하여 고지 받았으며 이를 이해하고 동의합니다.

동의(Agree)  동의하지 않음(Not Agree)

### □ 개인정보 제3자 제공 동의서

○ 개인정보의 제공 받는 자(제3자·기관) :

- 해외대학 외사처 또는 성적담당부서
- 보험회사 담당자
- 교육부/한국교육개발원, 출입국사무소

○ 개인정보 제공 목적 : 외국인유학생 및 어학연수생 표준업무처리요령 및 법무부 외국인유학생 사증발급 및 체류관리지침에 의거 본교 입학허가서 발급 및 외국인유학생 체류관리 등을 목적으로 정보를 제공합니다.

- 입학허가서 발급
- 외국인유학생들의 본교 유학시 성적인정을 위한 해당대학에 성적증명서 발송
- 외국인유학생 보험 단체 가입 및 보험금 청구
- 고등교육통계조사

○ 제공하는 개인정보 항목

성명(영문, 국문), 성적증명서, 국적, 신분, 생년월일, 성별, 계좌번호, 외국인등록번호, 연락처, 학적

○ 보유 및 이용 기간 : 개인정보 이용 목적 소멸 시까지

#### ※ 동의 거부 권리 안내

신청인은 본 개인정보 제3자 제공에 대한 동의를 거부할 수 있으나, 이 경우 외국인유학생 성적 및 체류관리 등에 제한을 받을 수 있습니다.

본인은 개인정보 처리에 관하여 고지 받았으며 이를 이해하고 동의합니다.

동의(Agree)  동의하지 않음(Not Agree)

년(Y)      월(M)      일(D)

성명(Name) :                      (Signature)